

# MUSTARDSEED HEALTHCARE SERVICES LLC

## Aide Competence Assessment Skills Checklist

Name: \_\_\_\_\_  CAN  GNA  HHA  Companion/Sitters

Skills	Aides Self-Rating			Methods	Supervisor Evaluation			Evaluator initials and Dates
	A	B	C		Competency			
					N/A	Met	Not Met	
Communication skills								
Observation, reporting, and documentation of patient status and the care or service furnished								
Reading and recording temperature								
Reading and recording pulse								
Reading and recording respiration								
Basic infection control procedures								
Basic elements of body functioning and changes in body function that must be reported to an aide's supervisor								
Maintenance of a clean, safe and healthy environment								
Recognizing emergencies and knowledge of emergency procedures								
Physical, emotional, and developmental needs of, and ways to work with, the population served by the HHA, including the need for respect for the patient, his/her privacy and his/her property								

### Aide Self-Rating Key

### Competence Assessment Method

A	No Experiences	D	Direct Observation / Demonstrate of skill on Patient
B	Need Review	O	Oral question and answer session
C	Can Perform independently	T	Written Test

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					N/A	Met	Not Met	
Appropriate/safe techniques in personal hygiene and grooming that include:								
Bed bath								
Sponge, tub or shower bath								
Shampoo sink, tub or bed								
Shaving Electric Razor/Safety Razor								
Nail care								
Skin care								
Dressing Client								
Oral hygiene								
Toileting and elimination								
Safe transfer techniques and ambulation								
Normal range of motion and positioning								
Adequate nutrition and fluid intake								
Other tasks deemed appropriate by the HHA								

Aide Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_